



POLICY FOR FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS

1. PREAMBLE

- 1.1 Regulation 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, (“Listing Regulations”) inter-alia requires that the Company shall familiarize its Independent Directors with the Company, their roles, rights, responsibilities in the Company, business model of the Company, nature of the industry in which the Company operates etc., through familiarisation programmes.
- 1.2 This Policy for familiarisation programme (“Policy”) for Independent Directors of Cheviot Company Limited (hereinafter referred to as “the Company”) is accordingly formulated to comply with the aforesaid requirements of Listing Regulations.

2. OBJECTIVE AND DETAILS OF FAMILIARISATION POLICY

- 2.1 The Company shall periodically organise familiarisation programme for the existing Independent Directors to appraise them with the business operations of the Company as also to know their roles, rights and responsibilities in the Company to enable them to make effective contribution and discharge their functions as a Board Member.
- 2.2 The newly appointed Independent Director(s) of the Company shall attend the first familiarisation program not later than three months from the date of his/her appointment on the Board of Directors of the Company;
- 2.3 Familiarisation Program for Independent Directors shall include:
 - a) Industry overview and business model of the Company;
 - b) Operation overview and product knowledge;
 - c) Overview of Sales and Marketing strategies;
 - d) Parameters used to evaluate financial and operational performance;
 - e) Statutory compliances required to be fulfilled by the Company;
 - f) Roles, rights and responsibilities of the independent directors;
 - g) Code of conduct for independent directors and Code of internal procedures and conduct for prohibition of insider trading;
 - h) Policies and guidelines adopted by the Board and such other information as may be necessary for the independent director to understand and participate in the decision making process.

3. WEBSITE DISCLOSURE

- 3.1 In accordance with the requirements of Listing Regulations, this policy and details of the familiarisation programme shall be disclosed on the Company website and a web link thereto shall be provided in the Annual Report.

REVIEWED AND ADOPTED BY THE BOARD OF DIRECTORS AT THEIR MEETING HELD ON 26TH MAY, 2025.

THIS INFORMATION IS DISPLAYED ON THE WEBSITE OF THE COMPANY IN COMPLIANCE WITH REGULATION 46 OF THE SECURITIES AND EXCHANGE BOARD OF INDIA (LISTING OBLIGATION AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015.

CHEVIOT COMPANY LTD.

CIN: L65993WB1897PLC001409 • +91 82320 87911/12/13 • cheviot@chevjute.com • www.cheviotgroup.com
24 Park Street, Celica House, 9th Floor, Celica Park, Kolkata: 700 016, West Bengal, India.



**DETAILS OF FAMILIARISATION PROGRAMME FOR INDEPENDENT DIRECTORS
DURING FINANCIAL YEAR 2025-26**

Pursuant to Regulation 25 (7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 (“the Listing Regulations”), the Company has familiarized the Independent Directors through various programs about the operations of the Company including the following:

- Corporate Philosophy, Vision and Mission
- Nature of the industry in which the company operates;
- Business model of the Company;
- Roles, rights, responsibilities of Independent Directors;
- Cyber Security and Personal Data Protection; and
- Other relevant information.

The Independent Directors of the Company are well versed with the industry, business operations, policies/practices of the Company and their role as the Independent Directors.

The Company conducted the familiarisation programme for the new independent directors which involve understanding the operations, various products manufactured, various policies and practices, regulatory framework, business model, domestic and overseas target market and risk elements. The familiarisation programme for Independent Directors was carried out and each Independent Director was made aware of their roles and responsibilities.

The Company allocated considerable amount of time after the Board meeting to discuss and conduct the familiarisation programme.

Summary of familiarization programme for Independent Directors:

	During FY 25-26	Cumulative till date
Mrs. Rashmi Prashad, Independent Director		
Number of familiarization programme attended	2	12
Number of hours spent in such programme	1 H 30 M	12 H 30 M
Mr. Deo Kishan Mohta, Mr. Siddharth Jhajharia and Mr. Sutirtha Bhattacharya, Independent Directors		
Number of familiarization programme attended	2	4
Number of hours spent in such programme	1 H 30 M	3 H 00 M